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MEMORANDUM FOR: Associate Deputy Director for Intelligence

VIA: Deputy Director for Administration

FROM: [redacted]
Director of Training and Education

SUBJECT: Conference on CIA Analysis Training, 26 June 1985

1. Attached is the background paper for our 26 June curriculum conference on analysis training.

2. I am delighted that you will attend. As you know, my goal is to make OTE the best in-house training outfit in the country. I see critical review of our curriculum by CIA managers and outside experts as essential to achieving this goal.

3. The specific purpose of the conference is to make a basically sound program of courses for DI analysts even better. To do this, we will address the key requirements for and the barriers to more effective analysis, and how the individual courses and overall program can best help analysts meet these challenges. Again, we see a sound curriculum as central to developing our resources for meeting your needs.

4. I know a day-long conference places a heavy strain on your schedule. I would like you to attend as many of the sessions as you can. The agenda is attached to the conference paper. Your participation will probably be most important in the afternoon sessions. Also, I see you playing a key role at the luncheon session, at which the participants will organize their evaluation of the curriculum.

5. The DI managers selected by Bob Gates for the conference are [redacted] John Helgerson, and Helene Boatner (who will not be able to attend). The non-CIA people at the conference will be Dick Betts and Bob Jervis. Also, [redacted] while unable to attend on the 26th, has agreed to review the conference paper.

Attachment
OTE/ITD/ATB [redacted] (20 Jun 85)

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